# **ZOLL Medical Corporation**Style & Trademarks Guidelines

March 2016



# Contents

Introduction	3
Objectives	3
Logo Guidelines	4
Proper Usage Guidelines	7
Boilerplate	10
Photography	11
Typography	13
Colors	14
Marketing Materials	
General Guidelines	15
Brochures	17
Specification Sheets	20
Tech Notes & Guides	23
Advertising	24
E-mail Blasts	26
Web Design	27
PowerPoint Templates	28
Stationery	
Business Cards	30
Letterhead and Envelope	31
Electronic Templates	
E-Letterhead	32
E-Memo	33
E-Fax	34
E-mail Signature	35
Frequently Asked Questions	36

# Introduction

This document has been developed to provide you with guidelines on proper usage of our corporate logos, colors, and layouts. Following these guidelines will help ensure the consistency needed to project ZOLL as a well-established and credible global corporation.

We have had a long-term strategic goal as a company of "owning resuscitation," which we've accomplished, according to branding research conducted in 2012. ZOLL may have started out as a defibrillation company more than 30 years ago, but we are much more than that today. It is through products like LifeVest® and Thermogard XP®, in addition to truly unique offerings like the X Series®, R Series®, AutoPulse®, Real CPR Help®, See-Thru CPR®, and RescueNet® software solutions that ZOLL has realized the goal of becoming the world leader in resuscitation. We have the opportunity to continue to expand further into critical care and other related fields under the ownership of Asahi Kasei and have already grown our product line.

Our aim is to create a clear, consistent, and understandable brand identity in our customers' and stakeholders' minds. The materials you develop using this guide will help us achieve this objective. It gives you a starting place from which to create whatever communications pieces are necessary, whether a PowerPoint presentation, trade show booth graphics, promotional flyers, direct-mail pieces, or other print or electronic sales and marketing tools.

This document is updated as things change or get added (e.g., a ™ becomes an ®, or a new product is introduced). It will be posted on Share It under Marketing, and available by request from Marketing Communications in Chelmsford, so be sure to check periodically to see if there have been any updates to the version you are using.

Any questions should be directed to Chris Pearlstein at cpearlstein@zoll.com or 978-421-9168.

Thank you,

In-house Communications Team

# **Objectives**

- Consistently convey the uniqueness of ZOLL's products through a distinct and memorable corporate identity.
- Differentiate ZOLL from competition by applying a distinct look and feel that will help build awareness for ZOLL and its products.
- Ensure continuity of graphics and messaging across all product lines, markets, offices, franchises, and countries.

# Logo Guidelines

- The ZOLL logo in Pantone 3005 is the preferred usage in most instances.
- Never modify the ZOLL logo in any way.
- The ZOLL logo should always be printed in Pantone 3005 ZOLL Blue (100C, 34M, 0Y, 2K or R22 G138 B203).

In cases where color is not available, printing in all black is acceptable.

- When using the logo on black or dark color background, print all white.
- Avoid placement of logo over photography or light color backgrounds, or in headlines and sentences.
- No other color combinations than the above mentioned should ever be used.
- The ® should be at the base of the last "L."

### **Clear Space**

 A minimum space equal to one-half the height of the letter "Z" in the ZOLL logo should be maintained around the logo.

### **Company Name Usage**

- ZOLL Medical Corporation
- Always capitalize "ZOLL" when speaking about the company. First reference should be "ZOLL Medical Corporation" and then just ZOLL afterwards.
- Paul M. Zoll, MD First reference as above, then "Dr. Zoll" thereafter. This is one exception to "ZOLL," since it is a person's name.
- The other exception is in the company's website address, which is all lower case, www.zoll.com and in email addresses, jsmith@zoll.com.



ZOLL







# Logo Guidelines – cont.

• **Do not** change the space between the letters



• **Do not** distort or alter the type in any way



• Do not outline the logo



 Do not use the logo on a textured or patterned background



• **Do not** enclose the logo within a shape



 Do not add styling to the logo, including a shadow, bevel, etc.



• **Do not** use the logo in copy



# Logo Guidelines for ZOLL Japan

- The Asahi Kasei logo in Pantone 2935 is the preferred usage in most instances.
- Never modify the Asahi Kasei logo in any way.
- The Asahi Kasei logo should always be printed in Pantone 2935 Asahi Kasei Blue (100C, 60M, 0Y, 0K or R0 G91 B172).
   In cases where color is not available, printing in all black is acceptable.
- When using the logo on black or dark color background, print all white.
- Backgrounds of various colors and patterns may be used with the Group Logo. It is essential, however, to maintain ready recognition and readability of the Group Logo by using the Group Color Asahi Kasei Blue (or an Approximation Color) or black for the Group Logo on white or pale color backgrounds, and white on dark or complex backgrounds.
- No other color combinations than the above mentioned should ever be used.

# **Clear Space**

 The Group Logo should always be surrounded by an open space, or "isolation zone," extending on all sides at least one-half the full height of the Logo.



# Proper Usage Guidelines

The following are proper usages of ZOLL-related names and products. These guidelines should help increase quality and consistency in all company materials and correspondence.

The first mention of a ZOLL product should include its ™ or ® symbol.

In keeping with no longer using individual product logos, we are also no longer using bold, italics, or type treatments such as dots on our electrode product names.

### **IPR Solutions**

ResQPOD®

ResQCPR™ Systems

ResQGARD®

ResQPUMP®

### **Ventilator Solutions**

 $\mathsf{AEV}^{\scriptscriptstyle{\circledR}}$ 

EMV+®

Eagle II®

Smart Help™

### **Resuscitation Solutions**

AED Plus®

AED Pro®

AutoPulse® Resuscitation System (usually first mention) or AutoPulse®.

CodeNet®

CodeNet® Writer

CodeNet® Central

Code-Ready® (usually first mention)

CPR Dashboard™

CPR-D-padz<sup>®</sup> Electrode (singular)

CPR Index™

CPR Stat-padz®

Dura-padz

E Series®

EasyRead Tri-Mode Display™

LifeBand®

LifeVest® Wearable Defibrillator (usually first mention) or LifeVest®

M Series® or M Series® CCT

OneStep™ System

OneStep™ Pediatric CPR Electrodes

OneStep™ Resuscitation Electrodes

OneStep™ Cable, etc.

Pedi-padz® Pediatric Electrodes

Pedi-padz® II Pediatric Electrodes

# Proper Usage Guidelines - cont.

### **Resuscitation Solutions - cont.**

PocketCPR®

Power Infuser®

Pro-padz® Multi-function Electrodes

Protocol Assist Code Markers™

Rapid Cable Deployment System™

Real CPR Help®

ZOLL Rectilinear Biphasic™ waveform (RBW)

R Series®

See-Thru CPR®

Sense 'n Sync™

Stat-padz® Multi-function Electrodes

Stat-padz® II Multi-function Electrodes

SurePower™

SurePower™ Battery

SurePower™ Charger (usually first mention)

SurePower ™ II

V-pak® Electrode

X Series®

Note: It is no longer necessary to bold or italicize any electrode/padz names.

# Masimo and its technology require registered trademarks

Masimo® rainbow® SET Sp0<sub>2</sub>/SpCO®/SpMet® Note: There is no registered trademark on SET. Credit line should read: Masimo, Rainbow, SET, SpCO, and SpMet are trademarks or registered trademarks of Masimo Corporation.

# Microstream is a registered trademark of Oridion Medical 1987 Ltd.

Microstream® etCO<sub>2</sub> Measurement Technology (In ad copy, "Measurement Technology" may be deleted.)

# Propaq is a registered trademark of Welch Allyn

Propag® LT

Propag® M

Propag® MD

Smartcuf®

SureBP®

### **Program Management**

PlusTrac™

PlusLearning™

### **Data Management Solutions**

Data Comm™

RescueNet® 12 Lead

RescueNet® Billing

RescueNet® Code Review

RescueNet® CommCAD

RescueNet® Crew Scheduler

RescueNet® Dispatch

RescueNet® ePCR Suite

RescueNet® FireRMS

RescueNet® Insight

RescueNet® Link

RescueNet® Navigator

RescueNet® Resource Planner

RescueNet® @Work

RoadSafety®

SafeForce™

ZOLL® Online

# Proper Usage Guidelines - cont.

### STx and related accessories:

 $STx^{TM}$ 

STx<sup>™</sup> Surface Pad System

STx<sup>+™</sup> Surface Pads

STx<sup>+TM</sup> Surface Pad Set

STx<sup>+™</sup> Thigh Pads

STx<sup>+TM</sup> Patient Vest

STx<sup>™</sup> CoolRepeat® Temperature

# **Management Solutions**

Coolgard 3000®

Cool Line®

lcy®

Innercool®

 $\mathsf{IVTM}^\mathsf{TM}$ 

Quattro®

Solex®

Stx™

Thermogard™

Thermogard XP® (TGXP)

### **Other**

LIFEBRIDGE®

NeuroFlo™

FloControl™

# **ZOLL** Boilerplate

### **Press Releases and Marketing Literature**

Please use the following language at the end of all press releases or as a company description for general purposes, including on the back page of marketing literature whenever possible.

### **About ZOLL Medical Corporation**

ZOLL Medical Corporation, an Asahi Kasei Group company, develops and markets medical devices and software solutions that help advance emergency care and save lives, while increasing clinical and operational efficiencies. With products for defibrillation and monitoring, circulation and CPR feedback, data management, fluid resuscitation, therapeutic temperature management, and ventilation, ZOLL provides a comprehensive set of technologies that help clinicians, EMS and fire professionals, and lay rescuers treat victims needing resuscitation and acute critical care. For more information, visit www.zoll.com.

### **About Asahi Kasei**

The Asahi Kasei Group is a diversified group of companies led by holding company Asahi Kasei Corp., with operations in the chemicals and fibers, homes and construction materials, electronics, and health care business sectors. Its health care operations include devices and systems for acute critical care, dialysis, therapeutic apheresis, transfusion, and manufacture of biotherapeutics, as well as pharmaceuticals, diagnostic reagents, and nutritional products. With more than 30,000 employees around the world, the Asahi Kasei Group serves customers in more than 100 countries. For more information, visit www.asahi-kasei.co.jp/asahi/en/.

# Photography

The use of photographic images within the ZOLL visual system is very important. This is where our customers can envision themselves using our products in different environment settings.

It's important that the photo helps visually communicate the "ZOLL story." We want the photography to represent a "true" natural setting while connecting with our audience.

When possible the focal point should be on our key audience/market, whether it's a paramedic, doctor or dentist, with the product in use by the customer or professional as opposed to primarily on the victim or product. It's important to capture the emotional aspect of the scene through proper lighting, environment and settings.

When applied to literature or online usage, silhouetted product photography is combined with the environment photos to tell the complete story. When applied in a tradeshow setting, the same remains true by using the environment photography in conjunction with the actual ZOLL products.







# Photography – cont.











# Typography

### **Headlines**

- Futura Bold, Heavy, Book
- No limit to the point size

### **Subheads**

- Futura Bold, Heavy, or Medium
- Same point size and leading as body text

### **Body Text**

- Futura Light or Univers Light Condensed
- Suggested point size: 10.5 point
- Suggested leading: 13 point Minimum leading: 12 point Maximum leading: 18 point

### **White Papers**

Adobe Garamond and Futura Mix

### Web

- · Futura (major heads and subheads)
- Open Sans (navigation block copy and body copy)

Fonts can be purchased at www.fonts.com.

Futura Light Italic

Futura Book

Futura Book Italic

# Futura Bold Italic

Univers Light Condensed

Univers Light Condensed Italic

**Univers Bold Condensed** 

Univers Bold Condensed Italic

Adobe Garamond Regular

Adobe Garamond Regular Italic

Adobe Garamond Bold

Adobe Garamond Bold Italic

# Colors

The primary color in all ZOLL printed material is Pantone 3005 (100C, 34M, 5K), and in ZOLL web/e-mail material is hex color #0002C8.

Secondary colors may also be used when appropriate. Some suggested uses are for charts and graphs.

The colors on this page may not print to accurately represent the colors listed. Please refer to the formula noted.

ZOLL Blue Pantone 3005 100C, 34M, 5K

### **Suggested Secondary Colors**

92C, 81M, 21K

3C, 54M, 100Y

50C, 99\

50% Tint 100K

### Web and E-mail Blast Hex Colors

#0082C8

#FF9900

# Marketing Materials – General Guidelines

### **Mandatory Elements**

Copyright
 All marketing materials should include copyright and notice:
 ©2015 ZOLL Medical Corporation.
 All rights reserved.

Legal type

Trademarks that appear in any marketing pieces should be listed as part of the legal copy after the copyright.

Only include trademarked names that are referenced.

Note: It is no longer necessary to separate out trademarks and registered trademarks when the approved legal copy to the right is used.

Addresses

The corporate address always appears on all materials. When space allows, include direct sales subsidiary locations organized alphabetically. When space is limited, use just the Worldwide Headquarters address followed by the statement, "For the ZOLL location nearest you, visit www.zoll.com/ contacts."

- References, if used, should be formatted as follows:
  - 1. Kern K, et al. *Bailliere's Clinical Anaesthesiology*. 2000;14(3):591–609.

### **General ZOLL Copyright**

©2015 ZOLL Medical Corporation. All rights reserved.

AutoPulse, LifeBand, and ZOLL are trademarks or registered trademarks of ZOLL Medical Corporation in the United States and/or other countries. All trademarks are the property of their respective owners.

### Thermogard XP Copyright

©2015 ZOLL Medical Corporation. All rights reserved. Thermogard XP and ZOLL are trademarks or registered trademarks of ZOLL Medical Corporation and/or ZOLL Circulation Inc. in the United States and/or other countries. All trademarks are the property of their respective owners.

### References

- 1. Kern K, et al. Bailliere's Clinical Anaesthesiology. 2000;14(3):591-609.
- Halperin HR, et al. Journal of the American College of Cardiology. 2004; 44(11):2214–2220.

NOTE: Journal names can be abbreviated to save space

# Marketing Materials - General Guidelines - cont.

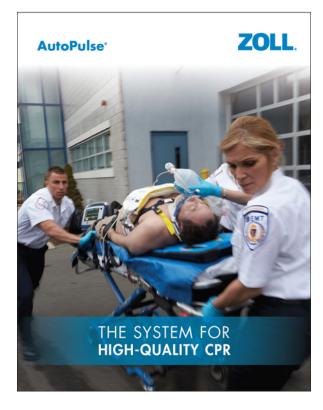
# **Printing Specifications**

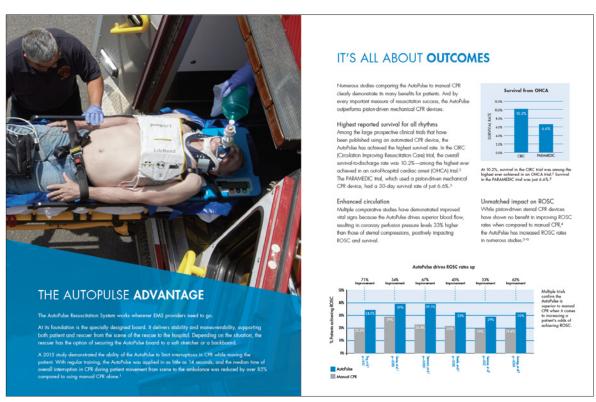
- Paper stock
  - Brochures up to 8 pages: 100 lb. Chorus
     Art cover (or comparable stock)
  - Brochures 12+ pages:100 lb. Chorus Art text and100 lb. Chorus Art cover(or comparable stock)
  - Tech Notes:80 lb. Chorus Art gloss text(or comparable stock)
- Bindery/folds
  - 6 pages: barrel fold8 pages: saddle-stitch
- Inks and varnish
  - 6/6: Four-color process plus PMS 3005 and spot gloss varnish (photos)
  - White Papers: Black with no varnish
  - ZOLL logo should print PMS 3005 and black when possible

# Marketing Materials – Brochures

The cover of brochures must contain these elements: ZOLL logo, product name or category, headline, and product oriented photography to support the ZOLL brand.

The inside of each brochure should be determined by the content and the specific product. Product photos, captions and call-outs are all acceptable.



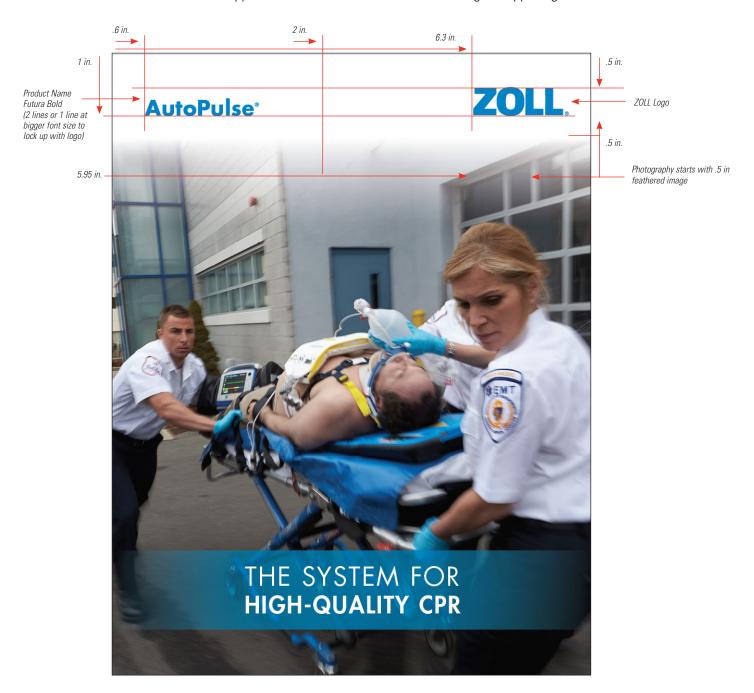


# Marketing Materials - Brochures - cont.

# **Front Cover Layout Guidelines**

- 5.5 in. photo, 2 in. down from the top of page
- · Product name in upper left

- Headline in Futura Bold set flush left above photo on same baseline as the ZOLL logo
- ZOLL logo in upper right



# Marketing Materials – Brochures – cont.

### **Back Cover Layout**



PANTONE 3005 C 13 pt. Futura Medium 360 pt. tracking

Company name

# Marketing Materials – Specification Sheets

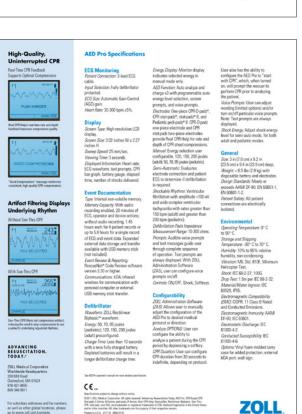
Specification sheets should follow this template.

# **AED Pro Technical Specifications** High-Quality CPR and Minimal Pausing, Every Time Real CPR Help® provides you with real-time feedback on both the rate and depth of chest compre to enhance CPR resuscitation quality. A bar graph, along with a metronome, guides you to achieve optimal compression levels. See-Thru CPR\* filters CPR artifact to display a patient's underlying ECG rhythm to reduce interruptions in compressions, allowing the professional rescuer to see underlying Three-lead patient monitoring and manual override offer more flexibility in monitoring, analyzing, and delivering treatment. The Real Difference in Defibrillation When a shock is needed, ZOU's Rectilinear Biphasic™ waveform (RBW) provides more current, more delibrillation efficacy, and less risk. RBW was designed specifically for external defibrillation to control for variations in patient impedance.

• Exclusive IP55 dust-water ingress rating • Passes the 1.5 meter drop test

- Complete electrode compatibility with ZOLL's AED Plus® and line of professional defibrillators
- Battery compatibility with ZOU's E Series®, M Series®, and R Series® professional defibrillators

**ZOLL** 

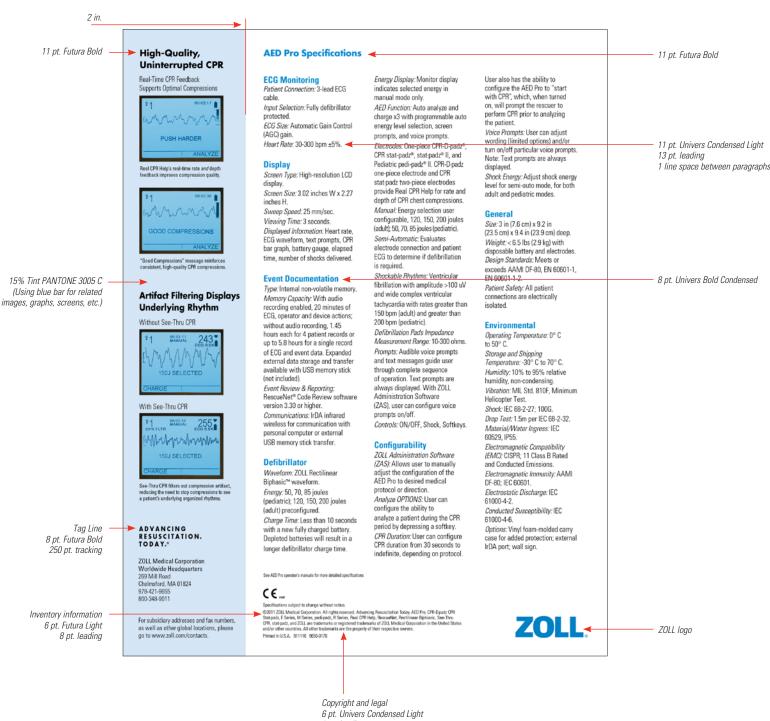


# Marketing Materials - Specification Sheets - cont.

# Side 1 Layout 100% Tint PANTONE 3005 C **AED Pro**° Product Name 26 pt. Futura Bold Silhouetted product photo with .6 in. drop shadow Marketing Description Technical Specifications 21 pt. Futura Book 3.6 in. High-Quality CPR and Minimal Pausing, Every Time Real CPR Help® provides you with real-time feedback on both the rate and depth of chest compressions to enhance CPR resuscitation quality. A bar graph, along with a metronome, guides you to achieve optimal compression levels. See-Thru CPR® filters CPR artifact to display a patient's underlying ECG rhythm to reduce interruptions in compressions, allowing the professional rescuer to see underlying organized rhythms during resuscitation. 11 pt. Futura Medium Advanced Capabilities for Professional Rescuers Three-lead patient monitoring and manual override offer more flexibility in monitoring, analyzing, and delivering treatment. The Real Difference in Defibrillation 11 pt. Futura Light When a shock is needed, ZOLL's Rectilinear Biphasic™ waveform (RBW) provides more current, more defibrillation efficacy, and less risk. RBW was designed specifically for external defibrillation to control for variations in patient impedance. Reliable and Durable, Anywhere • Exclusive IP55 dust-water ingress rating · Passes the 1.5 meter drop test Compatibility for Time and Cost Savings • Complete electrode compatibility with ZOLL's AED Plus® and line of professional defibrillators · Battery compatibility with ZOLL's E Series®, M Series®, and R Series® professional defibrillators ZOLL logo

# Marketing Materials - Specification Sheets - cont.

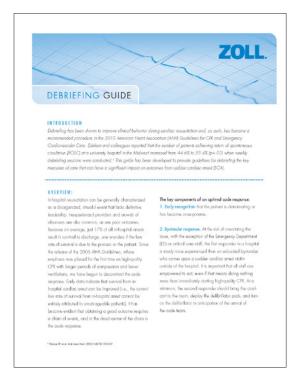
### Side 2 Layout

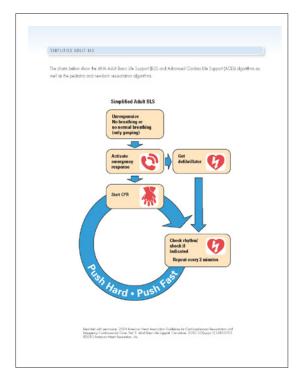


6 pt. Univers Condensed Ligh 8 pt. leading

# Marketing Materials - Tech Notes & Guides

### **Examples of Tech Notes & Guides**





Early Defibrillation in the Hospital
Is It Time for AEDs on Crash Corts?

It has become increasingly clear that even in hospitals, early definitions can be a challenge. Recent report from the first and the control of the first and vide are to first above the capture of the first and vide are to first above has a significant impact on insporter as virtual for those who experience VF arest, but also that the first be first above hose perience VF arest, but also that the first be first above to first above to do not considered to hospital size or location. Furthermore, time to first above to considered the application is a validate measure, but how they are has the properties of the state of application of the consideration of the state of

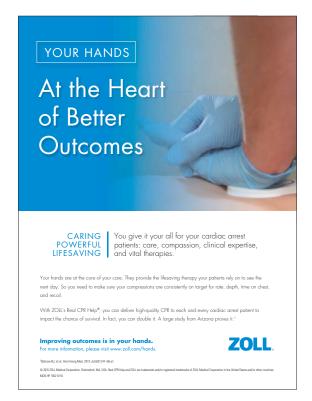


# Marketing Materials - Advertising

Advertising for ZOLL and the various product brands should conform closely to the following examples. They show placement options for the headline, ZOLL logo, and legal copy. The designer should choose the appropriate layout based on content, headline and artwork.

Note: all headlines should have initial caps where appropriate. No period is necessary.

To support our various products and solutions, a ZOLL blue "border" was designed to create a branding foundation and consistency for our advertising campaigns. Over the past year it's easy to see how the application of this ad design unifies our products, messaging and brand awareness. This is important since "exposure" over a long duration is the key to awareness and messaging through advertising. The tagline Advancing Resuscitation. Today. is used in the bottom blue border with all products except Thermogard XP (since not approved by the FDA for use in resuscitation from SCA), when the size of the ad permits.





# Marketing Materials - Advertising - cont.

Web address for contacts should be all on one line and list as www.zoll.com/contacts.



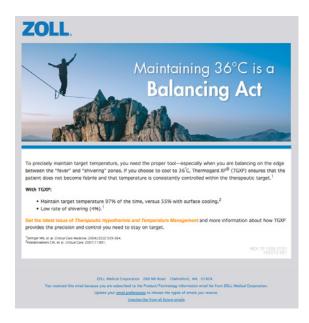




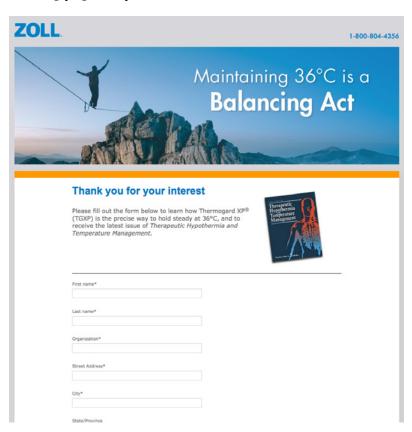


# **ZOLL E-mail Blast Template**

### **Eblast template**



# **Landing page template**



# Web Design

## **ZOLL** corporate home page



# **Product page**

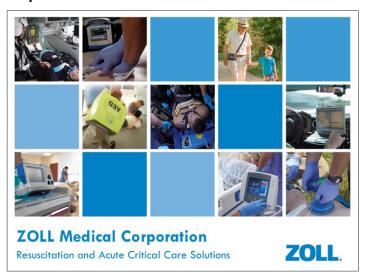


www.zollmedical.de www.zoll.fr www.zoll.nl www.zollmedical.ru www.zolldata.com

# PowerPoint Templates

The templates below are located on www.zoll.com/shareit. Go to the templates on the top right menu and click PowerPoint. These files are called ZOLL PowerPoint Template 2016 with the name of the market at the end of the file name. We have files for EMS, Hospital, Public Safety, IVTM, Military, and Corporate. The "Corporate" template is best for general use or if a market segment is not appropriate. If you do not have access to the Shareit, please request the template via In-house Communications.

## **Corporate Title Slide**



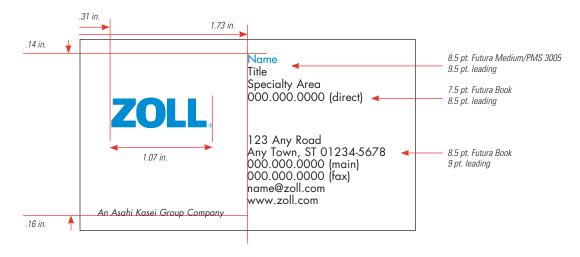
### **Market Title Slide**

Each market has its own template with applicable photography.



# Stationery

# **Business Cards** (Updated November 2015)



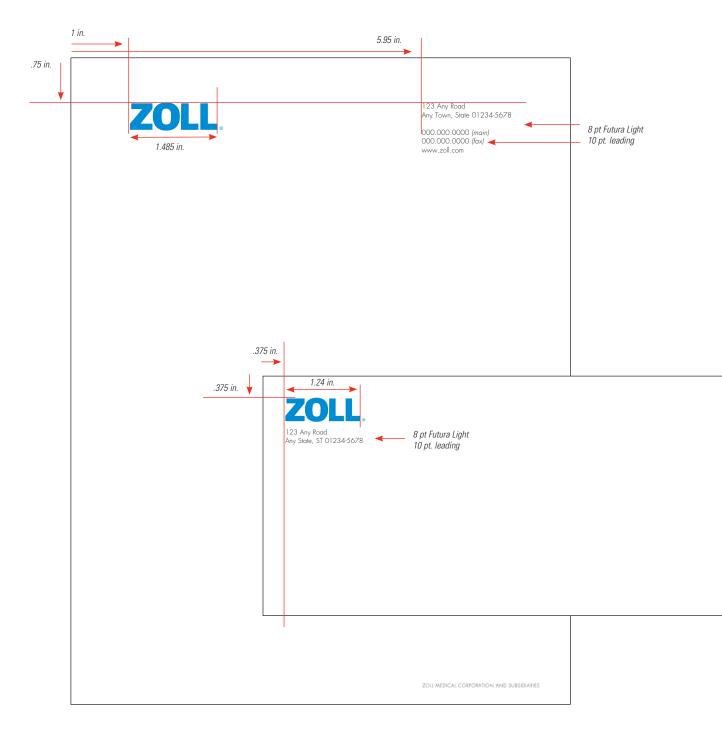
### **Specialty Areas (if relevant)**

- Resuscitation Products (covers defibrillators, AEDs, AutoPulse®, Power Infuser®)
- Temperature Management (covers temperature management products)
- LifeVest<sup>®</sup>
- Data Management Products (covers RescueNet® and CodeNet® products)

New online ordering for business cards. Please see your corporate admins for more information and ordering.

# Stationery – cont.

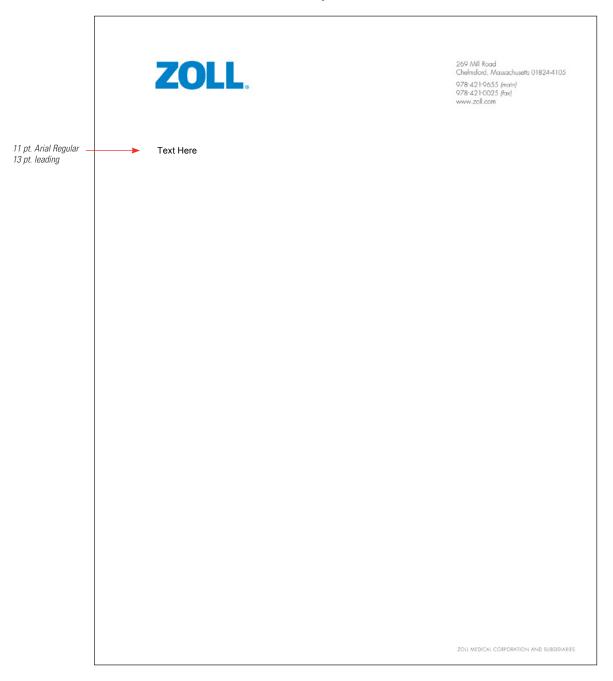
# **ZOLL Letterhead and Envelope**



# **Electronic Templates**

Electronic templates are available for letterhead, fax, and memo. Please download the files from www.zoll.com/shareit under ZOLL Corporate/General Marketing. If you do not have access to Shareit, please contact Chelmsford Marketing Communications at ZOLL.

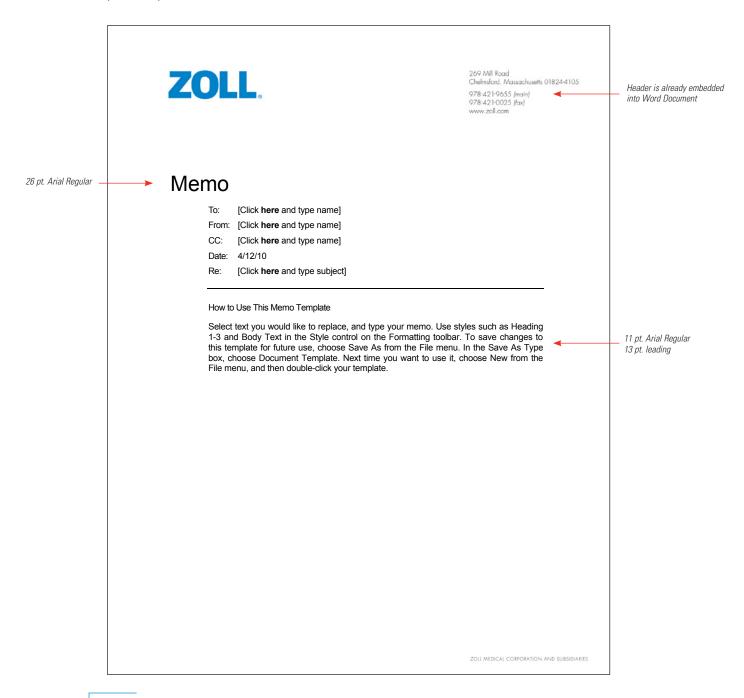
## **ZOLL Chelmsford E-Letterhead Template**



# E-Memo Template

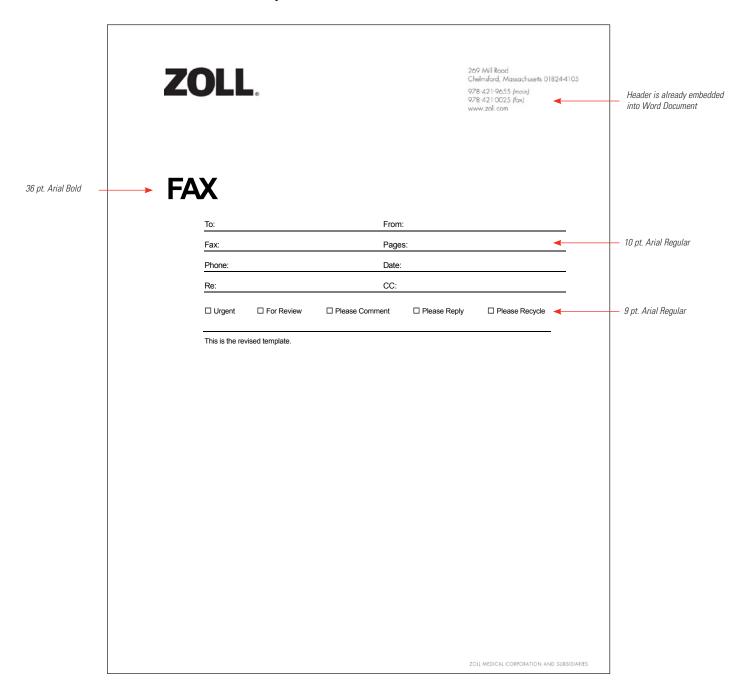
### **How to Use This Memo Template**

Select text you would like to replace, and type your memo. Use styles such as Heading 1-3 and Body Text in the Style control on the Formatting toolbar. To save changes to this template for future use, choose Save As from the File menu. In the Save As Type box, choose Document Template. Next time you want to use it, choose New from the File menu, and then double-click your template.



# E-Fax Template

# **ZOLL Chelmsford Fax Template**



# E-mail Signature

To be consistent with ZOLL's corporate identity, it is preferred to sign all e-mails in a consistent manner as shown here.

An individual's name, title and contact information can be added.

The e-mail signature file and instructions can be provided upon request from Chelmsford Marketing Communications.

# Instructions for adding e-mail signatures to your phone

Upon request, you will receive a separate e-mail entitled "Signature e-mail." Open this in your computer and edit it, and then forward it to yourself (remembering to remove the e-mail signature that Outlook might add). Open this forwarded e-mail on your phone and follow the instructions below. Then type in your specific information in place of the placeholder copy.

### **iPhone**

In the signature e-mail:

- 1. Hold down on screen until magnifying glass appears
- 2. If not entire signature is selected, drag selector bars to the beginning and end of the signature
- 3. Choose copy

Go to the Home screen:

- 1. Go to Setting
- 2. Mail, Contacts, Calendars
- 3. Signature
- 4. Hold down until magnifying glass appears
- 5. Choose Paste

Name
Title
Department or area of expertise
000.000.0000 phone
000.000.0000 cell
000.000.0000 fax
name@zoll.com



www.zoll.com

### An Asahi Kasei Group Company

This email message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use or disclosure is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

### **Android**

In the signature e-mail:

- 1. Press on text until selectors appear
- 2. Drag selectors to select the entire signature
- 3. Press once to copy to your clipboard

Go to the Home screen:

- 1. Go to Messaging
- 2. Choose ZOLL account
- 3. Choose Options
- 4. Choose E-mail Settings
- 5. Choose Compose Options
- 6. Choose e-mail signature
- 7. Press on screen
- 8. Choose Paste

You can also find these instructions on www.zoll.com/shareit.

# Frequently Asked Questions

### Is there just one website for the entire company?

While we are encouraging the use of www.zoll.com by all companies as a point of entry to ZOLL, visitors will still be redirected to sites set up for specific products such as RescueNet® products and the LifeVest®, as well as individual countries. These sites, however, have taken on more of the look and feel of the primary www.zoll.com site.

### Does everyone worldwide now have a ZOLL e-mail address?

Yes. We recently completed the migration of every ZOLL employee to a jsmith@zoll.com e-mail address format, which further reinforces our ONE ZOLL branding.

### What is the advantage of ONE ZOLL?

As the company continues to grow and there is more overlap in the markets and customers we sell to (e.g., Defibrillators, AutoPulse®, LifeVest®, and Temperature Management all touch hospitals), it makes sense to have a unified name and image. Multiple sales groups, for example, will be able to better leverage ZOLL's size and reputation if they present themselves as one unified company. Using just "ZOLL" solidifies the company's position, not only in terms of being a major player in the broader medical device and software industries, but within the customer segments we market and sell to.

This is why, for example, that the templates for business cards, letterhead, and e-mail signatures use only the ZOLL logo with the circle R (®), without the "Advancing Resuscitiaton. Today." tagline.

### How should I refer to other ZOLL offices if not by a subsidiary name?

The easiest way to make the distinction is to refer to the product line that is marketed or manufactured out of a particular office: the LifeVest® operation, our Data office, etc. You could also use a location: ZOLL Chelmsford, ZOLL Broomfield, ZOLL Colorado, etc., just as we do already for our international offices—ZOLL Germany, ZOLL France, etc. These examples apply to use in conversation or in correspondence, but are not meant to suggest formal names. At the end of the day, we are all simply just "ZOLL."

### Are there any instances where these subsidiary names will still be used?

In some cases we have not yet legally changed entity names, so the subsidiary names may continue to appear on legal documents such as purchase orders and contracts. Where we can use just ZOLL we should. If we have to use other names for legal reasons, that is okay, but we should

# Frequently Asked Questions - cont.

not confuse that name with how we want the marketplace to think of us. To our customers, we want to be just ZOLL.

# How should we distinguish between individuals who may have the same title as colleagues in other offices?

Generally, we should not worry ourselves if titles overlap. Usually the person we are speaking to or corresponding with will understand who we are and our role in the company. While there might be some confusion in the marketplace, it is better to live with the confusion than to have customers, and our own people, identify with a specific division rather than with just ZOLL.

Where a distinction is needed, here are the descriptive terms that can follow the title:

- Core Products (covers defibrillators, AEDs, AutoPulse<sup>®</sup>, Power Infuser<sup>®</sup>)
- *Temperature Management* (covers temperature management products)
- LifeVest (covers LifeVest®)
- Data Management Products (covers RescueNet® and CodeNet® products)

For example, Elijah White, based in Chelmsford, could be Vice President of Marketing, Core Products, and Jason Whiting based in Pittsburgh would be Vice President of Marketing, LifeVest. The salesperson calling on hospitals for AutoPulse® and R Series® could be Hospital Territory Manager, Core Products; the comparable salesperson for the LifeVest® could be Territory Manager, LifeVest. An EMS rep selling X Series® and AED Pro® would be EMS Territory Manager, Core Products, whereas his/her counterpart selling Data would be EMS Territory Manager, Data Products. Or, better yet, they could all just be from ZOLL!

Bottom line, try to just be from ZOLL. But if a specific description is needed, consider using a product or a location, or a customer type.

### Do I have to use the ZOLL e-mail signature template?

Yes, you should use the ZOLL template to ensure brand consistency, including the correct logo and required spelling of ZOLL in all capital letters. It also includes important legal information at the bottom, *This email message from ZOLL Medical Corporation is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use or disclosure is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message. This lets the recipient of the e-mail know it is being delivered from a "corporation," which is an important legal protection for the sender.* 

# Frequently Asked Questions - cont.

This is applicable to all of the ZOLL offices. Also, the new shorter signature was designed to include only the most important contact information and to help save paper when someone opts to print out an e-mail. If you need instructions for setting up your e-mail signature, please contact Genevieve Marotto, gmarotto@zoll.com, 978-421-9526.

### How is Asahi Kasei being worked into the ONE ZOLL branding?

Because AK values the strength of the ZOLL brand, they have not made inclusion of their logo a requirement. We reference our relationship to AK in press releases, both in describing ZOLL as an Asahi Kasei Group company and then explaining what the AK Group is. We do the same on our www.zoll.com website in the "About Us" section. There is an AK Group company logo that has "Asahi Kasei ZOLL Medical" under it, but this is not being used by ZOLL. The relatively new ZOLL Japan organization is using "Asahi Kasei ZOLL Medical" as their name and both company logos at times, but we are working with them to streamline this branding, with the emphasis likely to remain on Asahi Kasei as the locally recognized brand.

### Who should I contact if I have any questions?

Please contact Susan Schumacher in Chelmsford, 978-421-9787, sschumacher@zoll.com, for any clarification you might need. Thank you.